

## Character Traits

- Integrity
  - Honest
  - Trustworthy
  - Do what they say they're going to do
  - Finish the things they start
- Clear and sound moral compass
  - Know and are guided by a sound understanding of right and wrong
- Care about others and the larger organization
  - Selfless
  - Empathetic
  - Sense of fair play
- Self-confidence
- Good steward of money and other resources



- Intelligence
- Ability to communicate
  - · Open to feedback

  - · Able to clearly develop and express thoughts
  - · Good listener

- Vision
- Good judge of character
- Quick study
- Ability to plan ahead
- Creative



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## **Top Characteristics for Future Leaders**

## Personality Traits

- Passion
  - For construction
  - For the customer
  - · For building a great organization
- Strong work ethic
- **Mental toughness**
- Discipline
- Organizational skill
- Desire for self improvement

- - Self-starter
  - Loyalty to company, teammates
  - Team oriented
  - Steady demeanor, even-keeled
  - Good social skills
  - Planful vs. reactive
  - Embraces change



## Trainable Skills and Coachable Characteristics

- Self-awareness
- Problem solving skills
- Selling ability
- Knows how to delegate
- Conflict resolution skills
- Time management skills

- Communication skills
  - · Ability and willingness to listen
  - Public speaking ability
  - Responsiveness
- Collaboration; ability to guide a group to sound decisions
- Ability to see the big picture
- Ability to motivate and lead others



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## Fatal Flaws to AVOID

- Too much ego
  - Selfishness
  - Boastfulness
  - · Lack of self-awareness
  - · Blind spots
- Greediness
- Narrow-mindedness

- Immaturity
- Procrastination
- Dictatorial nature
- Low intelligence
  - Lack of judgment
  - Poor decision maker



## Progressive Leadership's Seven Deadly Sins

#### 1. Lack of life purpose or direction

- Having a purpose or direction establishes a moral compass. Without it, goals and efforts
  may not be in alignment resulting in a failure to achieve desired results or personal
  satisfaction
- · Begin with the end in mind, and an individual will accomplish more and enjoy the journey

#### 2. Inability to say NO

- Saying yes when you want to say no causes feelings of anxiety and drains energy. People say yes versus no to avoid conflict and please people
- Saying no when appropriate establishes boundaries and respect while avoiding more difficult conflicts or problems later



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#### 3. Damaging habits

- Lifestyle habits such as smoking, excessive drinking, gambling, and other addictions detract from health, energy, focus, and respect. Procrastination is one of the most damaging habits. It is a primary killer of dreams!
- Destructive habits are difficult sometimes impossible to overcome! Eliminating them takes conscious effort and long-term commitment

#### 4. Losing emotional control

- Emotional suppression and/or outbursts create blocks between you, your employees, and your loved ones. Many aspiring leaders allow their emotions to control them rather than guiding their emotions
- Emotions are internal guides that can help shape your direction. Listen to them, but act with dignity and control to resolve conflicts and channel energy productively



## Progressive Leadership's Seven Deadly Sins

#### 5. Being judgmental

- While you may disagree with or not appreciate another's beliefs, culture, or style, being
  judgmental only harms you and hinders your ability to succeed. Jumping to conclusions
  blocks out critical information and positive energy
- Intuitiveness should replace snap judgments. Diversity is the spice of life. Appreciate its challenges and opportunities!

#### 6. Lack of forgiveness

- Everybody makes mistakes! The inability to forgive others (or yourself) is one of life's greatest energy wasters and distracts from pursuing goals and opportunities
- Differentiate between periodic lapses of judgment and the lack of character or ability. Forgive them both, but eliminate the latter from your business



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#### 7. Giving up

- Giving up too soon or too easily can mean sacrificing success and achievement. All
  worthwhile initiatives have difficult obstacles. Persistence is a critical skill of successful
  leaders
- Perseverance is a key quality of progressive leadership. Before throwing in the towel on a worthwhile initiative, exhaust every resource



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